

Somerset West Cricket Club - Venue Hire Booking Form

1. Clubhouse and bar (Field included).

- **R1,600** for club members, plus **R500** refundable breakages deposit*.
- **R2,000** for non-members plus a **R500** refundable breakages deposit*.

2. Clubhouse and no bar service (Field included).

- **R1,300** for club members, plus **R500** refundable breakages deposit*.
- **R1,700** for non-members plus a **R500** refundable breakages deposit*.

3. Field/s only with ablution facility. No clubhouse.

- **R700** for club members, per field.
- **R1,000** for non-members, per field.

- The deposit is refunded after the function and once inspection is done by the manager.
- The fee for option 1 includes a bar person with fully stocked bar and a basic cleaning service.
- Option 2 and 3 include a club representative on site for the duration of the event.
- An overtime charge of R250 per hour is charged for functions after 12am until 2am.
- There is a 10% surcharge for functions on a Public Holiday.
- Security can be arranged at an additional cost of R650 per night for functions after 6pm.
- Prices quoted are for either a lunch, afternoon or evening session irrespective of duration.
- Bookings are confirmed by full payment and a signed booking form.

Please email completed booking forms to: jo.roydenturner@gmail.com and cc: swcc.finance@gmail.com

First Name:

Surname:

Mobile:

Email:

Date of
Function:

Type of
Function:

Start Time:

End Time:

Set up time:

Bar Open
Time:

No. of Guests:

Venue: Clubhouse, bar
& field.

Number
of fields:

Clubhouse &
field. No bar
service.

Number
of fields:

Fields only with
ablutions

Number
of fields:

Special Drinks
Required:

7 days' notice

Bar Tab
Required:

Y/N

Amount:

(a min of 10% gratuity will be added)

Security:

Y/N

Payment:

- Full payment is required to secure the booking date.
- Overtime charges: R250 per hour after 12am until 2am.
- Security charges (optional): An additional cost of R650 per night.
- 10% surcharge for functions on a Public Holiday.

Cancellation:

- Should the function be cancelled less than 7 days before the due date, 50% of the hiring fee will be refunded.
- For any cancellation prior to 7 days a full refund will be given.

Somerset West Cricket Club Bank Details:

Nedbank – Somerset West Main Road Branch - Account No. 1060304449

Reference – Booking + Surname + DD/MM

Conditions:

- The bar person on duty will have sole discretion to make any decisions for and on behalf of the Club.
- Last round will be called 30 minutes before the function ends.
- The overtime charges will be incurred until the last guest leaves.
- The bar closes latest at 1:30am in accordance with the liquor act.
- No alcoholic beverages can be brought on to the property under any circumstances.
- Only birthday parties from 21 years and older will be permitted, excluding children's birthday parties under the age of 14.
- Under no circumstances will guests under 18 be served alcohol. Proof of age may be requested.

Security:

- Security for evening functions can be arranged through the club's security company, Vetus Schola, at an additional cost of R650 for the night.

Cleaning:

- Guests are expected to leave the club in the condition in which they found it.
- Access to the club for this purpose must be arranged.

Damages:

- Any breakages that occur during your function, including any structural damage, will be for your account.
- The Club cannot be held responsible for any belongings or equipment left behind. All items must be collected by arrangement as soon as possible.

Smoking:

- No smoking will be permitted inside the clubhouse or toilets.

Music and Equipment:

- Music and equipment must be organised by yourself.

Catering:

- All heating and serving equipment not already available at the club must be supplied by yourself.
- Catering can be provided by the club. This can be arranged independently of this booking form.

Décor:

- Permission must be obtained if you are wanting to drape any area, or hang or attach any décor on the walls & roof. All candles must be placed on/in safe containers.

Power:

- Somerset West Cricket Club cannot accept liability for power outages due to "load-shedding". Arrangements for such circumstances are the responsibility of the client.

Indemnity:

The undersigned agrees to indemnify and hold harmless the Somerset West Cricket Club, its committee and members individually and collectively, from and against all costs, including legal and attorney fees, arising from personal or bodily injuries, property damage or otherwise, however caused, and that may arise for any reason from or during the undersigned's use of Somerset West Cricket Club's facilities, furniture or equipment.

Surety:

The undersigned below hereby agrees to stand full surety for any damages or losses incurred by Somerset West Cricket Club as a result of the actions of all/any guest attending the function.

I, the undersigned, (details above) hereby accept all the terms & conditions mentioned above.

Name: _____

Signature: _____ Date: _____